

## M/S Amit O P Sharma & Co

Chartered Accountants  
Firm Registration No : 325831E



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### AUDITORS REPORT

We have audited the Income and Expenditure Account and the Receipts and Payments account as on 31 3 2018 of **Social Service Centre: Archdiocese Of Shillong** : Archbishop's House, Shillong and also the Balance Sheet for the year ended on that date.

The preparation of the financial statements is the responsibility of the management of Social Service Centre. Our responsibility is to express an opinion on this financial statement based on our audit.

We have conducted the audit in accordance with the Generally Accepted Auditing Standards. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material

An audit includes examining, on an evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion. We report that -

1. Separate and proper books of accounts for the project as is considered necessary for the purpose of audit have been maintained by the organization.
2. The Income and Expenditure account and the Balance Sheet referred to above is in agreement with the books
3. According to the information and explanations given to us, the expenses have been adequately authorized.

In our opinion and to the best of our information and according to the explanations given to us the said accounts give a true and fair view:

- (i) in the case of the Balance Sheet, of the state of the affairs of the assessee as at 31st March 2018; and
- (ii) in the case of the Income and Expenditure account, of the deficit of the assessee for the year ended on that date.

(iii) in the case of the Receipts and Payments account, of the Receipts and Payments of the assessee for the year ended on that date.

for Amit O P Sharma & Co.  
Chartered Accountants



*Amit Sharma*

(Amit Sharma)  
Proprietor  
M No 063463

Place: Shillong  
Dated: 27.09.2018

**SOCIAL SERVICE CENTRE: ARCHDIOCESE OF SHILLONG**  
**ARCHBISHOP'S HOUSE: SHILLONG**  
**Account: Foreign Contribution & General A/C**  
**Receipts and Payments Account for the year ended 31st March, 2018**

Opening balance:

Cash in hand :

General Accounts	41965.02	
F.C Accounts	<u>23900.00</u>	65865.02

Cash at bank      General Account: The Federal Bank Limited:  
Ac/ No - 11900100222569 Savings Account

957685.70

The Meghalaya Rural Bank : Savings A/C -  
Account No. 87005691881

10084.00

LIFE PROJECT: The Federal Bank Limited:  
Ac/ No - 11900100239258 Savings A/C

5000.00

972769.70

F.C. Account: The Federal Bank Limited: Ac/  
No - 11900100041233 Savings A/C

Farm

92165.00

Health

28692.00

Others

17004.40

137861.40

1176496.12

Grant in Aid:

North East Diocesan Social Service Society	1962000.00	
Caritas India: New Dehli	999110.00	
Meghalaya State Rural Livelihood Mission	1344000.00	
Meghalaya Basin Development Authority	489120.00	
District Medical and Health Officer Cum CEO District	225000.00	
Executive Officer, Meghalaya State Disaster Management	50500.00	
Deputy Commissioner and Chairman District Rural	176600.00	
North East Diocesan Social Service Society	48000.00	
Deputy Commissioner and District programme Coordinator	487800.00	
Nongpoh	225000.00	
North Eastern Electric Power Corporation (NEEPCO)	20000.00	
Meghalaya Society for Social Audit and Transparency	549390.00	
Meghalaya Aids Control Society, East Khasi Hills Shillong	14000.00	
Project Director District Rural Development Agen	61250.00	
District Planning Officer East Khasi Hills District	<u>55000.00</u>	6706770.00

Contribution towards use of office space and equipments 180000.00

Donation 10000.00

Meghalaya Rural Bank (Customer Service Point) 120000.00

Reimbursement being the amount reimbursed from programmes 453860.00

Other receipt 84642.00

Local Contribution 168400.00

Advance from Organisation 82205.00

Bank Interest

General Accounts 45792.00

Life Project 13874.00

FC A/c 18228.00

Meghalaya rural Bank 2586.00

80480.00

9062853.12

**PAYMENTS**

**COMMUNITY USHERED REGIONAL EFFORT IN HEALTH CARE IN NORTH EAST INDIA (CURE, North East)**

PROGRAMME COST: ANNEXURE

1(a)

Donor 1451758.00

Local Contribution 168400.00 1620158.00

Programme Support Cost : ANNEXURE

1(b) 539400.00

Administrative Cost : ANNEXURE 1 (c)

28000.00

2187558.00



**SOCIAL SERVICE CENTRE: ARCHDIOCESE OF SHILLONG**  
**ARCHBISHOP'S HOUSE:SHILLONG**  
**Account: Foreign Contribution & General A/C**  
**Balance Sheet as at March 31, 2018**

Fund and Liabilities

**GENERAL FUND**

Per last Account	9,78,361.41	
Less: Deficit transferred from Income amdExpenditure	<u>120396.97</u>	8,57,964.44

**LOANS AND ADVANCES:**

Per last account	5,51,436.26	
Add: Taken during the year	<u>82,205.00</u>	
	6,33,641.26	
Less: Repaid during the year	<u>84,642.00</u>	5,48,999.26

**Total Rupees**

**14,06,963.70**

Properties and Assets:

**FIXED ASSETS:**

Furniture: Per last Account	7,737.30	
Less: Depreciation for the year	<u>773.73</u>	6,963.57

Machinery and Equipment: Per last account	47835.45	
Less: Depreciation for the year	<u>7,175.32</u>	40,660.13

Vehicle : Per last Account	4,298.40	
Less: Depreciation for the year	<u>644.76</u>	3,653.64

Computer: Per last Account	94,430.40	
Less: Depreciation for the year	<u>37,772.16</u>	56,658.24

**CURRENT ASSETS:**

UTI Mutual Funds		199000.00
Receivable against use of office space and equipments		20000.00
Receivable against Reimbursement from Programmes		68012.00
TDS AY 2018-19		23388.00

Cash in hand

General A/C	12777.02	
FC . Account	<u>379.00</u>	13156.02

Cash at bank

General Account: The Federal Bank Limited: Ac/ No - 11900100222569			
Savings Account	625996.70		
General Account: The Federal Bank Limited: Ac/ No - 11900100239258			
Savings A/C	336496.00		
General Account with: The Meghalaya Rural Bank : Savings A/C -			
Account No. 87005691881	12362.00		
F C Account: The Federal Bank Limited: Ac/ No - 11900100041233			
Savings A/C			
FARM Project	282.00		
HEALTH Project	1.00		
Previous Balance	<u>334.40</u>	617.40	9,75,472.10

**Total Rupees**

**14,06,963.70**

In terms of our report of even date  
for Amit O P Sharma & Co

Place: Shillong  
Date: 27.09.2018



*Amit Sharma*

(Amit Sharma)  
Proprietor  
M No 063463

**SOCIAL SERVICE CENTRE: ARCHDIOCESE OF SHILLONG**  
**ARCHBISHOP'S HOUSE:SHILLONG**  
**Account: Foreign Contribution & General A/C**  
**Income and Expenditure for the year ended 31st March, 2018**

**INCOME**

North East Diocesan Social Service Society	1962000.00	
Caritas India: New Dehli	999110.00	
Meghalaya State Rural Livelihood Mission	1344000.00	
Meghalaya Basin Development Authority	489120.00	
District Medical and Health Officer Cum CEO District Health Society East Khasi Hills Shillong	225000.00	
Executive Officer, Meghalaya State Disaster Management Authority Shillong	50500.00	
Deputy Commissioner and Chairman District Rural Development Agency Shillong	176600.00	
North East Diocesan Social Service Society	48000.00	
Deputy Commissioner and District programme Coordinator NREGS Ribhoi District Nongpoh	487800.00	
Chairman District Tuberculosis Control Society Ribhoi Nongpoh	225000.00	
North Eastern Electric Power Corporation (NEEPCO)	20000.00	
Meghalaya Society for Social Audit and Transparency Meghalaya (MSSAT) Shillong	549390.00	
Meghalaya Aids Control Society, East Khasi Hills Shillong	14000.00	
Project Director District Rural Development Agen	61250.00	
District Planning Officer East Khasi Hills District	55000.00	6706770.00
Contribution towards use of office space and equipments		222000.00
Donation		10000.00
Meghalaya Rural Bank (Customer Service Point)		120000.00
Reimbursement from programmes		523260.00
Other Receipt		84642.00
Local Contribution		168400.00
Advance from Organisation		
Bank Interest		
General Accounts	45792.00	
Life Project	13874.00	
FC Ac	18228.00	
MRB	2586.00	80480.00
Deficit transferred to Balance Sheet		1,20,396.97
		<b>80,35,948.97</b>

**EXPENDITURE**

**COMMUNITY USHERED REGIONAL EFFORT IN HEALTH CARE IN NORTH EAST INDIA (CURE, North East)**

PROGRAMME COST: ANNEXURE 1(a)

Donor	1451758.00	
Local Contribution	168400.00	1620158.00
Programme Support Cost : ANNEXURE 1(b)		539400.00
Administrative Cost : ANNEXURE 1 (c)		28000.00
		2187558
<b>FACILITATING AGRICULTURAL REGENERATING MEASURES</b>		
Programme Cost : ANNEXURE 2 (a)	695960.00	
Personnel Cost : ANNEXURE 2 (b)	334000.00	
Administrative Cost : ANNEXURE 2 (d)	102200.00	1132160.00



**LIVELIHOOD INTERVENTION FACILITATING ENTREPRENEURSHIP**

Programme Cost: Annexure 3 (a)	217000.00	
Personnel Cost: Annexure 3 (b)	716000.00	
Office Cost: Annexure 3 (c)	88000.00	
Bank Charge: Annexure 3 (e)	378.00	1021378.00
<b>GENERAL ACCOUNT</b>		
Projects and programmes	101593.00	
Local Contribution to projects	168400.00	
Programme Cost	2291240.00	
Programme Support Cost	110331.00	
Administrative Cost	758215.00	
Repayment of Temporary Loan to DRDA	98400.00	
Meghalaya Rural Bank (Customer Service Point)	120308.00	3648487.00
Depreciation		
Furniture	773.73	
Machinery and Equipment	7175.32	
Vehicle	644.76	
Computer	37772.16	46365.97
		<b>8035948.97</b>

In terms of our report of even date  
for Amit O P Sharma & Co



*Amit Sharma*

(Amit Sharma)  
Proprietor  
M No 063463

Place Shillong  
Date: 27.09.2018